



E-Governance Policy

Sethu Institute of Technology management is committed to providing high-quality Instruction, and in order to do so, The Institution needs to have a reliable e-governance system in place. ERMS (Educational Resource Management System) enables an organization to access real time information and generate more useful reports. It combines integration, automation, data analysis, accounting, tracking and visibility and financial management.

Objectives:

- To offer services to the stake holders electronically wherever and to the extent possible
- To implement electronic mode of communication among all departments / sections of the College and ultimately moving towards paperless office.
- To implement E-governance in all the functionalities of the institutions
- To provide all the services of the university through e-Governance modules thus enabling the users to access these services through desktop, laptop or mobile
- To ensure the smooth functioning of the Institution
- To maintain the autonomy and monitor the accountability
- To give smooth functioning of the administrations
- To provide quality of services to the students
- To achieve effectiveness in the teaching learning process
- To provide security aspects in the examination
- To develop and implement of e-Governance systems and applications in the College

Administration

The Institution needs to smooth functioning of administration e-governance systems. The administration system has focus on the staff and student's data maintain securely and easy to access. This system provides human resources to maintain faculty details and register office for student's details.

Finance and Accounts

The e-governance system also supports the finance and account to maintain easy to access. This system provides financial transaction for staff and students. Students to pay the college fees, hostel fees, transport fees, exam fees and others through online.



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Student Admission and Support System

The e-governance system provides students admission through online. The online application system helpful for easy to access and retrieve the data.

Examination

In our educational system, exams play a very important role. Exams are always a good way to gauge how much and how well someone has learned about a certain subject.

e-Services

All services that are feasible to be delivered electronically would be made available online through the College web applications and mobile applications. The users can use these web based applications to access the e-Governance services provided by the College.

a) Web Portals

Student web portal shall be deployed to access the information from the College

b) Mobile Application

Considering the mobile devices penetration among the people all over the world, the College shall take measures to provide services through mobile applications wherever possible.

c) Email Communication

The communications from the stake holders to the collegeshall be encouraged through email.

d) Messaging

Based on the requirements of the e-Governance applications, communications with the users may also be done through various messaging platforms wherever feasible.

e) Payment Gateway

Based on the requirements of the e-Governance applications, the College shall enable onlinepayment transactions through effective Payment Gateway. A Mobile Payment Gateway shall be also be implemented.

The Institution shall take proactive measures to implement e-Governance in all areas.The College shall also effectively monitor the implementation of the policy and take necessary measures to improve the quality of e-Governance.




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